














































<b>ELECTRICAL CONTRACTORS PRE-INSPECTION DECLARATION FORM</b>		
<u>System:</u> Quality Management System	<u>Reference No, Revision No:</u> Q-S-OS-P-03-F-04, Rev 2	<u>Originated by:</u> Outsourced Services Officer
<u>Revision Date:</u> 20.05.2019	<u>Page No:</u> Page 2 of 2	<u>Authorised by:</u> GM Support Services

<b>Section 3: Company Representative's Signatures</b>						
<i>I hereby declare that the above critical information is true and correct, and that I will be at ease should E EC choose to verify it.</i>						
1	<b>Director's Name</b>		<b>Signature</b>		<b>Date</b>	
2	<b>Supervisor Name</b>		<b>Signature</b>		<b>Date</b>	
3	<b>Supervisor Name</b>		<b>Signature</b>		<b>Date</b>	

**EEC Depots around the country, where contractors could possibly be placed;**

#	Depot; Location	Region
1	Madlangempisi	Lubombo
2	Mhlume	Lubombo
3	Siteki	Lubombo
4	Big Bend	Lubombo
5	Sithobela	Lubombo
6	Stonehenge (Mbabane)	Hhohho
7	Piggs Peak	Hhohho
8	Langeni	Hhohho
9	Manzini	Manzini
10	Matsapha	Manzini
11	Malkerns	Manzini
12	Nhlangano	Shiselweni
13	Hluthi	Shiselweni

**Please note;** The Preferred Depot selected will assist in guiding EEC place the contractors. This does not mean that EEC is obliged to place the contractor as per the preferred Depot and therefore reserves the right to allocate the contractor as deemed fit.



## Annexure 1

### Tender No.62 of 2018/19 - Registration of Electrical Contractors

#### 1. Operational Documents,

#	Mandatory/Compulsory Documents; Stage 2	Grading	
		Available (Y)	Not Available (N)
1	Valid Trading Licence (Builder Contractor, size to be linked to CIC)		
2	Certificate of Incorporation		
3	All the Directors Police clearances		
4	Original and Valid Tax Compliance Certificate not a Tax Clearance Certificate and not a copy		
5	Audited Financial Statement (if operated for more than a year)		
6	Certified copies of directors IDs		
7	Form J		
8	Valid Retirement Fund Clearance Certificate (ENPF)		
9	Labour Compliance Certificate		
10	CIC Certificate - in the relevant section		
11	<b>Workmen's Compensation;</b> Align cover with Personnel required in terms of numbers and occupation, as listed below in <b>section 2</b> ,		
12	Public Liability (min E 200, 000.00 Cover)		
13	Company Proof of Residence/Physical Address		

**To note;**

- a) At this stage, all the above mentioned documents are mandatory (compulsory), and must be submitted in/with the RFP,
- b) All the above listed documents apply to all contractors, in all "targeted" categories,
- c) All copies **must** be certified,

## Annexure 1

### Tender No.62 of 2018/19 - Registration of Electrical Contractors

#### 2. Personnel Required,

#	Description	Qty / Category			
		A	B	C	D
1	Total Crew Composition (minimum 12 crew members- inclusive of skilled labour)	24	24	12	3
2	Skilled Labour with ID's – Qualified Electrician (team leader to have grade III + 2 years' experience )	4	4	2	1
3	Skilled Labour with ID's – Linesman with O level	6	6	3	1
4	Skilled Labour with ID's – First Aider at least 1	2	2	1	1
5	Skilled Labour with ID's – Safety Rep at least 1 (Cannot be the Crew leader as well)	2	2	1	1
6	Qualified Crane Operator	1	0	0	0
7	Certified Cable terminator & jointer	1	0	0	0
8	Technician with minimum; Diploma	1	0	0	0

**\*The requirements are listed for each targeted category,**

**To note;**

- a) Certified Copies, in the meantime, must be submitted in/with the RFP,
- b) On the day of the physical inspection, all the required **“original”** documentation above must be made available for the inspectors to see.

#### 3. People Protective Equipment (PPE),

#	Description	Qty / Category			
		A	B	C	D
1	Protective Clothing – Helmet with strap	24	24	12	3
2	Protective Clothing – Steel toe shoes/boots	24	24	12	3
3	Protective Clothing – Reflective vests (if the Conti suite doesn't have reflectors)	24	24	12	3
4	Protective Clothing – Conti suits branded/labelled with contractor name.	24	24	12	3
5	Protective Clothing – Leather gloves	24	24	12	3

**\*The requirements are listed for each targeted category,**

**To note;**

- a) On the day of the inspection, all the contractor employees must be dressed up in the PPE and represent the numbers required above, for the inspectors to see.

## Annexure 1

### Tender No.62 of 2018/19 - Registration of Electrical Contractors

#### 4. Tools & Equipment,

#	Description	Qty / Category			
		A	B	C	D
1	Ladders – (c/w Spike feet, pole rung, pulley rope, safety locking chain)				
	<b>Aluminium</b>				
	- 10.2 Meters Extension Ladder	7	7	3	0
	- 13 Meter Extension Ladder	2	2	1	0
	Fibre – 10.2 Meters	5	5	3	1
	Fibre – 6.6 Meters	2	2	1	1
2	Lever Hoist 1.5 ton (With safety latch and SWL rating)	2	2	1	0
	Lever Hoist 0.75 ton (With safety latch and SWL rating)	4	4	2	0
3	Come-a-long				
	22mm	4	4	2	0
	25 mm	4	4	2	0
4	Picks & Shovels (each)	16	16	8	2
5	Stampers (min 2 meters)	4	4	2	0
6	Manilla Rope – 30 meters	2	2	1	0
7	Pole Twister	2	2	1	0
8	4 Ton Trucks	2	2	1	0
	1. Blue Book	2	2	1	0
	2. COF	2	2	1	0
	3. Public Permit	2	2	1	0
	4. General Inspection	2	2	1	0
	5. Crane (minimum 3T)	1	0	0	0
9	LDV	2	2	1	1
	1. Blue Book	2	2	1	1
10	Slings 2 tonne	4	4	2	0
11	D-Shackles 2 tonne	4	4	2	0
12	Tirfor - 3 ton	2	2	1	0
13	Hydraulic Crimping tools (c/w 16mm – 185mm dice)	2	2	1	1
14	Drum Jacks (Adjustable)	2	2	1	0
15	Auger 25 / 22 mm	2	2	1	1
16	Pulley 2 ton	4	4	2	0
17	Running blocks	8	8	4	0
18	Strapping Tool	2	2	1	1
19	Bow-saw	4	4	2	1



## Annexure 1

### Tender No.62 of 2018/19 - Registration of Electrical Contractors

20	Bush Knives	6	6	3	1
21	Safety Harness	8	8	4	1
22	Tool Box with electrician Hand Tools refer to SEC standard	2	2	1	1
23	Torches Head Troche	6	6	3	1
24	Spirit level	2	2	1	1
25	Digging Rod	4	4	2	0
26	Cordless Drill	2	2	1	1
27	Hacksaw	2	2	1	1
28	Bolt Cutter(120 mm)	2	2	1	1
29	Resistivity tester	2	2	1	0
30	Earthing Kits	4	4	2	0
31	Load Fastening Strap (Transformer & Pole Strapping) At least 2 per vehicle	4	4	2	1
32	Voltage Tester	2	2	1	1
33	Cable termination tools	1	0	0	0

**\*The requirements are listed for each targeted category,**

**To note;**

- a) On the day of the inspection, all the Tools and Equipment must be clearly and permanently branded/marked and made available for the inspectors to see,
- b) On the day of the inspection, all the required and associated “**original**” documentation, above must be made available for the inspectors to see e.g. blue book,
- c) Relevant certified copies to b) must also be submitted in/with the RFP e.g. blue book,

**5. Other;**

#	Description	Qty / Category			
		A	B	C	D
1	Safety File – Per contractor	1	1	1	1
2	Fire Extinguisher (s) – serviced and valid;				
	- Per Crew	1	1	1	1
	- Per Vehicle	1	1	1	1

**\*The requirements are listed for each targeted category,**

**To note;**

- a) On the day of the inspection, the above must be presented for the inspectors to see.