



A Nation at war with HIV & AIDS

**NATIONAL EMERGENCY RESPONSE COUNCIL ON HIV/AIDS  
(NERCHA)**

**REQUEST FOR EXPRESSION OF INTEREST  
FOR**

**PROVISION OF MAINTAINANCE SERVICES FOR WIDE AREA  
NETWORK INFRASTRUCTURE**

**Submission Date: 11<sup>th</sup> MAY 2021, 10:00AM**

**THESE FORMS MUST BE COMPLETED, AND DELIVERED TO:**

The Tender Board.  
National Emergency Response Council on HIV/AIDS  
Plot 738  
Farm 42  
Emajika Road  
Mbabane

**TOGETHER WITH:**

All required compulsory and or additional information

**VIA EMAIL AND CLEARLY MARKED TO ADDRESSES BELOW:**

“Confidential Response to Expression of Interest EOI/002/2021

**Further information can be obtained from:**

The Procurement Unit  
Telephone: +268 2406 5000  
Fax: +268 2406 5004

Email: [procurement@nercha.org.sz](mailto:procurement@nercha.org.sz) and [nothando.dlamini@nercha.org.sz](mailto:nothando.dlamini@nercha.org.sz)





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## **ADVERTISEMENT**

The National Emergency Response Council on HIV/AIDS (NERCHA) hereby invites Expression of Interest from suitable and qualifying local organizations to provide the following services:

### **Contract Title: PROVISION OF MAINTAINANCE FOR WIDE AREA NETWORK INFRASTRUCTURE**

**Interested and qualifying companies must provide information indicating their technical capacity, qualification and shall attach the following documents;**

1. Letter of confirmation of interest and availability
2. Company Registration Documents
  - Certificate of Incorporation
  - Trading licence
  - Form J
  - Form C
  - Original Tax Compliance Certificate
  - Police Clearance Certificate or Affidavit of Non-Conviction for Directors
  - Labour Compliance Certificate
3. Job and client reference for similar assignments in the last 5 years, including values of contracts; 3 client references, letters where bidder has implemented long distance air fibre wifi backbone include names, contact numbers and emails.
4. A statement of qualifications of the organization as they relate to the service and the qualifications highlighted.
5. Qualification (CV's) of key staff who will work on this project; 3 qualified and certified professionals in Wireless Network.
6. ESSCOM ISP Licence.

Expressions of interest are to be delivered **VIA EMAIL AND EMAILED TO ADDRESS ABOVE AND CLEARLY MARKED:**

**“CONFIDENTIAL RESPONSE TO EXPRESSION OF INTEREST EOI/002/2021”** and emailed to the address below by 10:00 hours on 11<sup>th</sup> MAY 2021.

**Email: [procurement@nercha.org.sz](mailto:procurement@nercha.org.sz)**

A shortlist will be prepared for the received Expressions of Interest and the shortlisted Companies will be invited to send full technical proposals.

Note: It is responsibility of Company to ensure receipt of email submissions.

Late submissions shall be rejected.

**TERMS OF REFERENCE FOR PROVISION OF MAINTAINANCE SERVICES FOR WIDE AREA NETWORK INFRASTRUCTURE**





### **Overall Objective of the Contract**

The main objective of the contract is to provide network operations maintenance services to the Long-Distance Air Fibre Wi-Fi Backbone Wide Area Network. This entails equipment maintenance in 28 high sites and 113 last mile sites connected to the backhaul under Ministry of Health.

### **The objectives of the maintenance plan are to:**

1. Maximize equipment performance by keeping equipment running safely for as long as possible, without equipment deteriorating or having unplanned outage.
2. Have improved infrastructure throughput and response time.
3. Reduce unplanned equipment downtime and improve overall equipment performance.
4. Reduce repair costs.
5. More efficient use of manpower and other resources because maintenance work, parts inventory, tools and financial costs, can be spread more evenly throughout the year.
6. Improved plan for spare parts use and ordering.

### **Scope of Work**

NERCHA seeks to engage a vendor who will maintain the network and ensure it is resilient and highly available.

Below is the scope of work;

- Monitor battery power
- Monitor battery charging rate
- Check earthing
- Replacing damaged Ethernet cables
- Bush clearance to ensure clear Line of Sight (LOS)
- Replace damaged devices and reconfiguration
- Realigning devices to control signal noise and improve link capacity
- Device relocation
- Maintenance of equipment

### **Validity of EOI**

EOI will be valid for 60 days from the last day of submissions.

### **Evaluation Criteria**

When evaluating the EOI, the following criteria shall be used:

- Technical capacity relevant to service – 50%
- Experience in conducting similar works; range and depth of experience with similar projects – 50%

### **Withdrawal, Substitution, and Modification of Submissions**

A Service Provider may withdraw, substitute, or modify its Bid after it has been submitted by sending a written notice, duly signed by an authorized representative, and shall include a copy of the authorization (the power of attorney). The corresponding substitution or modification of the bid must accompany the respective written notice. All notices must be





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- (a) prepared and submitted in sealed envelopes and shall be clearly marked “WITHDRAWAL,” “SUBSTITUTION,” or “MODIFICATION;” and
- (b) received by the Purchaser prior to the deadline prescribed for submission of EOI.
- (c) Submissions requested to be withdrawn shall be returned unopened to the Bidders.

No bid may be withdrawn, substituted, or modified in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified in the EOI.

### **Enquiries**

For clarification on the EOI purposes, the Purchaser’s address is:

Attention: The Procurement Manager

Addressed to:

**The National Executive Director**  
**National Emergency Response Council on HIV/AIDS (NERCHA)**  
**P O Box 1937**  
**Mbabane**  
**Swaziland**  
**Tel: (+268) 2406 5000**  
**Fax: +268) 2406 5004**  
**Email: [procurement@nercha.org.sz](mailto:procurement@nercha.org.sz) and cc [nothando.dlamini@nercha.org.sz](mailto:nothando.dlamini@nercha.org.sz)**

The deadline for clarifications on the EOI shall be 5<sup>th</sup> May 2021, not later than 16:00pm.





Kindly refer to the table below and note that this form shall be included in the Tender; fully completed and signed by tenderer's authorised representative.

ELIGIBILITY CRITERIA IN TERMS OF THE ESWATINI PUBLIC PROCUREMENT ACT 2011

Bidder: ..... Date:.....

LEGAL REQUIREMENT	RESPONSE/EVIDENCE
<i>I have the legal capacity to enter into the contract</i>	<i>Submission of all EOI requirement listed above</i>
I have fulfilled my obligations to pay taxes and social security contributions	Confirmation by signature of authorised signatory. .....
I do not have any conflict of interest in relation to the procurement requirements and do not have circumstances in which I can benefit whether directly or indirectly from the procurement process	Confirmation by signature of authorised signatory. .....
I have not been convicted of any criminal offence relating to professional conduct or the making of false statements or misrepresentations as to its qualifications to enter into a procurement contract within a period of five years preceding the commencement of procurement proceedings	Confirmation by signature of authorised signatory. .....
I have not been suspended from participating in the tendering process by SPPRA for the reasons specified in Section 56 of the Act	Confirmation by signature of authorised signatory. .....

Signed:..... Date: .....



**COMMITTED TO ENDING AIDS**

