



# **EXPRESSION OF INTEREST (EOI)**

**FOR**

**THE ESWATINI ELECTRICITY COMPANY**

**EOI NO: TENDER NO.62 OF 2018/19**

**EOI Name: Registration of Electrical Contractors**

**EOI Closing Date: 26 March 2019**



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## **1. BACKGROUND**

The Eswatini Electricity Company (EEC) is a power utility, which was formed in 1963 to provide Electricity to the Swazi nation by sourcing or generating power using the least cost sources of energy. The company currently operates in a liberalized market through the Electricity Act of 2007 and the Energy Regulatory Act of 2007. EEC imports 80% of the Electricity demand from Southern Africa countries through Bilateral Agreements also from the Day Ahead Market (DAM) in SAPP. Locally the company buys 5% from one local Independent Power Producer (Ubombo Sugar Limited) and generates the other 15% from its internal power stations.

This Expression of Interest (EOI) is for interested Electrical Contractors who are capable of meeting the outlined requirements indicated in this document and are able to carry out EEC specific work, which includes; line construction, line maintenance, connections and other related work.

## **2. SCOPE OF EOI**

### **2.1 Overview**

EEC is looking to work with suitable and capable Electrical Contractors with, preferably, a proven record of sufficiently carrying out and successfully accomplishing the following works;

1. Service Installation
2. LV Construction
3. HT Construction
4. Transformer Installation
5. LV and HT Maintenance
6. Underground cabling and switchgear installation
7. Maintenance of RMUs and minisubs

The contractor is needed to carry out the above works as guided by the EEC set Standards as governed internally and externally. This means the contractor will be guided in carrying out the works, and will only be expected to develop new working systems or processes in support of the guide.

All the above listed works are to be carried out by the contractors, and will be done within the Kingdom of eSwatini, within the allocated area, on a daily basis and within the assigned contractor category by EEC.



### 3. TERMS AND CONDITIONS OF EOI

- a) The EEC is seeking reliable, preferably “seasoned” and financially stable contractors, who can meet its unique works, quality and service demands.
- b) The EOI as well as all other correspondence and documents relating to the EOI exchanged by the interested contractor and the EEC, shall be written in the English language.
- c) The closing date for the EOI is **26 March 2019** at 1200hrs at the **Eswatini Electricity Company Head Office, Eluvatsini Building, Reception Area, Bhunya/Mhlambanyatsi Road, Mbabane**
- d) EOI submissions will not be opened to the public after closing period. In the presence of; EEC Tender Committee Members, all submissions will be stamped received after the closing date and time at the Eswatini Electricity Company Head Office, Mbabane Swaziland.
- e) No late submissions will be accepted.
- f) All successful submissions, that meet the requirements, will be notified in writing by EEC for invitation to Tender.
- g) EEC reserves the right to modify, or change the specifications or even cancel the EOI before the EOI opening and such modifications or changes will be communicated to the tenderers in advance as and when decided.
- h) The EEC does not bind itself to accept the lowest or any EOI nor give any reason for the acceptance or rejection of an EOI. The EEC may accept an EOI for a part of the quantity offered or reject any tender without assigning any reason.
- i) Signed EOI documents must be submitted by placing them in a suitably large envelope which must be sealed so as to ensure the contents cannot fall out or be viewed without opening the envelope and it must be marked **TENDER NO.62 OF 2018/19 – EXPRESSION OF INTEREST FOR REGISTRATION OF ELECTRICAL CONTRACTORS.**
- j) All enquiries relating to this EOI may be addressed to Mrs Busisiwe Masangane Tel: (+268) 2409 4000/4163, Fax: 2409 4001, email: [busisiwe.masangane@sec.co.sz](mailto:busisiwe.masangane@sec.co.sz).



## 4. EOI EVALUATION PROCESS AND CRITERIA

### 4.1 Eligibility and Qualification Requirements

The following information must be submitted as non-returnable documents:

A detailed Company profile with;

		Grading			
		Excellent	Available	Reasonable	Not Available
<i>Pointing System &gt;&gt;</i>		3	2	1	0
#	Documents: Stage 1				
1	Valid Trading Licence				
2	Valid Tax Compliance Certificate				
3	Audited Financial Statement (Current)				
4	Certified copies of directors IDs				
5	Company profile				
6	Certificate of Incorporation				
7	Memorandum of Association				
8	Form J				
9	Form C				
10	Police Clearance for "all" Directors				
11	Bank statement (last 90 days)				
12	Relevant Track Record - with signed references				
13	Company Proof of Residence/Physical Address				
14	Power of Attorney				
15	Valid Retirement Fund Clearance Certificate (ENPF)				
16	Labour Compliance Certificate				
17	Valid Public Liability (min E 200, 000.00 Cover)				
18	Valid Workmens Compensation				
<b>Total &gt;&gt;</b>		0	0	0	0%

\*all copies of the above mandatory documents, must be certified.

### 4.2 Assessment Criteria

There shall be two (2) stages;

**Stage 1;** the non-returnable documents listed above will be scored with one of the following criteria and points system, per listed item submitted;



Criteria	Points Allocated	Comment
Excellent	3	Submits the; ✓ Exact Document required, ✓ Valid, ✓ Relevant Category (if any), ✓ Certified,
Available	2	Submits the; ✓ Valid, ✓ Certified, ✓ Relevant,
Reasonable	1	Submits Document/letter with; ✓ Validation, ✓ Relevance, ✓ Similar relevance,
Not Available	0	Submits; ✓ No document, ✓ Irrelevant document, ✓ Invalid,

Those contractors with the highest scores of **80% and above**, will qualify to proceed to stage 2. Unfortunately, for those contractors who will score less than 80% will not proceed to stage 2. All contractors, both successful and unsuccessful, will get formal communication of the outcomes of stage 1, within 7 days of this document's closing date.

**Stage 2;** those contractors with the highest scores of above 80%, will be invited thereafter to formally tender for the registration of being an EEC Electrical Contractor. A Tender document with the specific registration requirements will be shared with the successful contractors. In the document, further criteria to qualify for registration will be amplified.



## **5. SHORTLISTING FOR TENDER (REGISTRATION)**

Eswatini Electricity Company (in its sole and absolute discretion) will select a shortlist of contractors, using the above mentioned selection criteria, that submitted the EOI who will be invited to submit a tender and further be inspected, in order to register for the required work. EEC is not bound or required to shortlist all or any participants to the tender stage. Those participants selected to be short listed will be notified in writing as well as all unsuccessful participants, as mentioned above.

Selection of the short list will be based on, but not limited, to the information in the expression of interest information contained in this document.

